M Learnin Student Centre

Learn. Shine. Inspire

School Course Calendar

2025-2026

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Mission

M'Learnin Student Centre is on a mission to provide unparalleled online education and academic support to students who are determined to excel beyond boundaries. Our vision is driven by the idea of nurturing successful students who will shape a dynamic society in constant evolution. Today's efforts and dedication sow the seeds for the brilliant stars of tomorrow, who are the living embodiment of our vision. We are dedicated to ensuring a consistent and holistic learning experience that caters to every facet of a student's educational journey. In the long term, M'Learnin's primary focus is to establish a truly personalized learning experience for each student while upholding our core values.

Philosophy

M'Learnin Student Centre is founded on the belief that when passionate and dedicated educators and learners unite, they can not only attain academic excellence but also cultivate an experience that transforms their daily thought processes and practical skills. We hold the conviction that every student deserves access to quality secondary education, leaving no one behind.

Overall

M'Learnin firmly believes that online education is not merely replacing traditional schooling, but it is also catering to the diverse needs of today's learners worldwide. Online education empowers students to become independent, lifelong learners, recognizing that each student is unique. Some individuals thrive when they tackle tasks and challenges independently, and we champion their autonomy.

We place a strong emphasis on the significance of attaining the Ontario Secondary School Diploma (OSSD) as it paves the way for a seamless integration into the global economy and the ever-evolving society where technology and education walk hand in hand.

Program Overall

- Our program is dedicated to the provision of accredited and high-quality education, enabling our learners to successfully earn their Ontario Secondary School Diploma (OSSD).
- We are committed to creating an exceptional learning environment for our students, equipping them to excel academically and prepare for leadership roles within their communities and society at large.
- Our aim is to support the holistic growth of our students, nurturing not only their academic abilities but also their psychological and moral development, ensuring they are well-prepared to overcome any challenges that come their way.
- We are resolute in instilling principles of fairness, equity, and equality into the character of our students, fostering a sense of social responsibility and empathy.
- We deeply appreciate the intrinsic value of education and recognize its profound importance to both students and parents, emphasizing its role in shaping a bright and successful future.

Program Overview

At M'Learnin Centre, we prioritize flexibility and self-paced learning to accommodate our students' schedules. We utilize up-to-date learning platforms to ensure students effectively grasp the course materials through readily available online resources. Our dedicated staff and educators work diligently to align all our courses and programs with the policies and expectations set by the Ontario Ministry of Education.

Our commitment is to provide a seamless journey through secondary school by offering courses and academic support that enable students to attain their primary goal of obtaining the OSSD (Ontario Secondary School Diploma). This, in turn, prepares them for post-secondary programs and the skills required for success in those endeavors.

We offer year-round course availability, including the option for students to take summer courses in July and August. These summer courses can serve various purposes, such as repeating a course, improving a grade, or getting ahead by taking a course for the next academic year.

We provide two distinct learning programs:

1) **Blended Learning** - This program combines online coursework with live lessons conducted by instructors' multiple times each week. It offers a well-rounded learning experience with the following features:

   ✓ 100% online platform
   ✓ Synchronous yet self-paced courses
   ✓ Live lessons by instructors
   ✓ Tutoring support available
   ✓ Multiple tests and assessments
   ✓ No need for hard copy textbooks
   ✓ Engaging and interactive learning experience

2) **E-learning** - This program offers courses exclusively online, closely monitored by instructors, and includes:

   - Video classrooms
   - Virtual classroom interactions
   - Online discussions
   - Interactive e-lessons
   - Instructor-led lessons
   - Electronic simulations to enhance the learning process.

Registration

Students can register for one or more courses, based on their ability to complete the courses. However, the students must complete the courses within the 6-month time period. If the student needs to extend their time, they need to email admin, in order to prevent the removal from the course. Students can access their portal anytime 24/7. Our courses are for students who would like to take a new course towards OSSD or take a course as a pre-requisite for university college or to upgrade their mark.

How to register:

1. Select your course (s)

2. "Submit your Prerequisites". Please note that a copy of Ontario Student Transcript, final report card, or credit summary are acceptable proof of prerequisites. Prerequisite requirements can be found in the Ministry of Education curriculum documents or in the course outlines. To waive a prerequisite, please email us so we can send you the prerequisite waiver form (used for mature students, homeschooled students, or students have completed courses in another province or country). For information or questions regarding registration, please email at register@learnincentre.com.

3. After Registration:
   You will receive a welcome email to confirm your enrolment. You will be provided a username and password to access your course(s). When you access the dashboard, you can message your teacher for any support. When you log in, we suggest students to familiarize themselves with the platform and its features so they can put it to best use.
   Students do not need to buy any textbooks, as courses that require textbooks will be provided to you online.

Any student can take the course at M'Learnin Centre. Accommodating the needs of students in the learning environment is one of the priorities and responsibilities of M'Learnin Student Centre. IEP and ESL program at M'Learnin Centre ensures that the students can have all the assistive technology, differentiated instruction, flexibility in assessments, and the resources to succeed in the online course. M'Learnin student Centre offers full support and assistance to IEP students who are willing to get their high school credits towards OSSD.

We offer courses to anyone (high school student, mature student, or an international student) who is willing to complete credits towards their OSSD, from any school whether public or private, any background, any country, province, or city. Please note that all courses are offered in English language, and students should be able to read and write and comprehend in English language in order to succeed in their course.

Role of Educators

The responsibility and role of the teachers and educators is to monitor student progress and provide constructive feedback and evaluation through assignments, discussion forums, online tutorials (blended/hybrid program), or through email. Any assignments or tests or evaluations will be given within 5-7 days after completion by the course educators.

Terms and Reporting periods

There are no official start or end dates for a term or semester. Therefore, the reporting period at M'Learnin will take place at three and six months, or 55 hours and 110 hours, into the course enrolment of a student. The 3 months or 55 hours will be the mid- term report and the 6 month or 110 hours will be the final report.

Sample Student Schedule/Timetable

Students are strongly encouraged and expected to log in to their student portal at least 3 times a week, in order to complete the 110 hours of course content. Failure to do so (for 2 weeks) will lead to a warning. Students can set their own days and times.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Student log in and complete the tasks and lessons		Student log in and complete the tasks and lessons		Student log in and complete the tasks and lessons		

Or

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Student log in for a live tutorial by the teacher.		Student log in for a live tutorial by the teacher.			Student log in and complete the tasks and lessons

Attendance Policy

Attendance is a critical component of student success and learning process in a course. It is mandatory for all students to attend classes, sign in to their student portal, complete all assigned work, and participate in discussions/activities assigned by the teacher. It is the duty of the student to complete the minimum instructional hours outlined by Ministry of Education.

All Ontario schools are required to keep a track of student attendance. At M'Learnin, the attendance is recorded for every student based on the number of times they logged in and completed their lessons.
If failed to log in for over extended period of time without any reports to the admin will lead to warnings as follows:

1st Warning: A student has not logged in to the course and completed any work between 7 days (about 3 missed classes).
2nd Warning: A student has not logged in and completed any work for 14 days.
3rd and last Warning: If no communication or improvement in attendance is made from the student's second warning, the student will be dropped from the course.

If this within a week after the midterm report card then withdrawal ('W') will be reported on their transcript.

Student progress will be monitored based on how much of the course material is completed. To ensure the student is progressing well, we expect the student to complete 25% of content within 6 weeks, 50% of the course by 12 weeks, and 75% course by 18 weeks. These 4 checkpoints on those weeks will be communicated with the student or parent. For example, if a student is in week 10 and has only completed 20% or 30% of the course content, it is considered progressing poor and further steps will be taken by the teacher or admin.

Student Success: Hardware and Software Requirements

Students need to have a computer or laptop, and a good internet connection. Students should have a webcam or video accessibility so they may interact with their teachers as part of their program during conferences.

- stable high-quality internet connection and an
- up to date laptop or desktop computer
- microphone and video camera.

Recommended software/applications:

- Adobe Acrobat Reader
- Microsoft 365 (Word/Excel/PowerPoint)
- Browser (Safari/Google Chrome/Microsoft Edge/ Firefox)

Plagiarism

Plagiarism is when you take credit and submit work that is not yours. The course educator at M'Learnin Centre will ensure that the student fully understands and recognizes plagiarism as unacceptable behavior by going over the rules and providing practice of summarizing text in a way that is in the students' own words. It can occur in any course or grade level and accidently or intentionally. Plagiarism comes in many forms whether it is copying someone else's work, another classmate's work, copy and pasting from the internet, or when no reference is given to the text used.

The educator has a responsibility of informing, posting reminders, and setting an example of plagiarism at the beginning of the course by various means:

- Emphasizing the importance of using writing process skills such as outlining, rough drafting, editing and then putting together a final copy
- Teaching research skills such as note taking, paraphrasing, summarizing
- Assessing the process steps: notes, outline, drafts, summary, work cited, etc.
- Informing students of the consequences of plagiarism

If the teacher identifies plagiarism in any assignments or assessments, he/she will give a verbal warning to the student on the first occurrence. After the first warning, if another incident of plagiarism occurs then a mark of zero for that particular assignment will be given. If plagiarism occurs after the second incident, further consequences will be given, which may lead to failure in course. The student may get the chance to appeal on the first incident to the principal and teacher. Students are to demonstrate their achievement with the best of their abilities.

Student Responsibilities

1. Students' behavior and actions are safe and mature
2. Student's demonstrate honesty and integrity in their character and work
3. Students show respect to all members of the school (students, teachers, parents/guardians and staff) at all times
4. Students must show respect and care for the school property (ex. Online school site)
5. Students should show responsibility in terms of attending classes and regulating their work habits.
6. Students try their best in every aspect of academics, and take the initiative to use the resources.

Student Misconduct

M'Learnin educators and staff will try their best to report and take action against any misconduct of any student immediately. The consequences are listed below, and students should try to avoid reaching such circumstances in which such actions become obligatory.

First Occurrence: Verbal warning
Second Occurrence: Administration will contact the parent/guardian of the student
Third Occurrence: The principal may suspend the student for 7 days (week).
Final Occurrence: The principal will expel the student, and inform the parent/guardian. (Please note that no refunds will be given, and the student will lose their credit.)

Some offences that may lead to suspension or expulsion are: Unacceptable classroom behavior (during discussions, live tutorials, or on forums) towards peers and/or teachers, such as foul language or bullying, uttering threats etc. or tardiness and/or absence from class without any notice beforehand, continuous misbehavior even after ample warning, more than once incidences of plagiarism or cheating or absenteeism from majority of classes for long period of time.

Appropriate Use of Technology

M'Learnin Centre is a fully online school; therefore, the student must use the technology in a responsible, respectful, and safe manner, otherwise the consequences of inappropriate or unacceptable use of technology or the online platform may result in the removal of the student from the course without refund. In addition, the student and parent (if under the age of 18) will be contacted.

Below are some unacceptable actions (but may not be limited to the following) that the student may be identified with:

- Offensive, obscene, or indecent material (documents, images, text
- Defamatory material
- Infringements of copyright of another person
- Handling of Unsolicited commercial or advertising material
- Causing technical staff to troubleshoot a problem for which the user is the cause, corrupting or destroying other user's data
- Violating the privacy of others online
- Using the network in such a way that it denies the service to others

The school reserves the right to monitor and remove material in user accounts on the file server to ensure the appropriateness of computer use, especially when challenges arise. Inappropriate use of the Learning Management System (LMS) for non-educational, illegal, or harmful activities may lead to termination of access, suspension, or further disciplinary action, including legal prosecution.

Students must adhere to school guidelines, as well as provincial and federal laws, while using the LMS. The security of the online environment depends on user practices, such as protecting passwords, reporting concerning messages, and avoiding unauthorized access or vandalism.

Course Refunds

All refunds will be made if requested within 24 hours of purchase. After 24 hours, no refund will be offered as administration work may have been completed. You can change a course after registration within 7 days.

Course FAQ

What accessories do I need to succeed in the course?

Students need to have a computer or laptop, and a good internet connection. We prefer students to have a webcam or video accessibility so they may interact with their teachers as part of their program.

How is tutoring available for a course?

We offer at-site tutoring (Mississauga) and online tutoring for various courses, to meet the students' needs and convenience. For more information, please email us.

Exams

When can I write the exam?

When you are near completing the course, you may select the day and time to write the exam. You may write the exam at one of the M'Learnin Student Centre, or via skype/video with your online course teacher (fee of $75), or choose a proctor to write in the company of them (fee of $100).

Who is a Proctor?

A proctor is someone with a professional university degree or college designation such as a teacher, registered nurse, librarian, lawyer, or chartered accountant. They should be able to read and write in English and be able to provide business contact information (such as an email). The proctor should not be a family friend, tutor, or parent. You will need to submit a proctor approval form at least 2 weeks before writing the exam.

How will I send my grades to OUAC/OCAS?

We will send your grades to OUAC/OCAS free of charge once you provide your reference number, if you are a full-time student with us, otherwise your home school will send.

M'Learnin educators and admin is here to help you at each step of your educational journey. We offer many of the essential information and guidance that is required for a student to successfully complete their courses towards the Ontario Secondary school diploma.

Diploma and Certificates (Started grade 9 in 2023 or before)

It is the right and obligation of every student at least till the age of 18, or until they graduate, to stay in school and achieve their Ontario Secondary School Diploma (OSSD) by fulfilling the requirements listed below.

The Requirements are:
30 credits
40 hours of community involvement activities
Ontario Secondary School Literacy Requirement
At least 2 online Credit Courses

Credits to Earn OSSD

A total of 30 credits are required by the student to complete their high school education and get the OSSD:

18 compulsory credits	4 Additional Credits (one from each group)
4 credits in English (1 credit per grade) 3 credits in Mathematics (at least 1 credit in Grade 11 or 12) 3 credits for group 1, 2, & 3 courses 2 credits in science 1 credit in Canadian history 1 credit in Canadian geography 1 credit in the Arts (Drama, Music, or Visual Arts) 1 credit in Health and Physical Education 1 credit in French as a Second Language 0.5 credit in Career Studies 0.5 credit in Civics	In addition to the 18 compulsory credits, students must earn **12 optional credits**. Students earn these credits by successfully completing courses that they have selected from the courses listed under the courses section: **Group 1:** 1 additional credit in: English, or French as a second language, or a Native language, or a classical or an international language, or social sciences and the humanities, or Canadian and world studies, or guidance and career education, or cooperative education** **Group 2:** 1 additional credit in: Health and physical education, or the arts, or business studies, French as a second language, or cooperative education** **Group 3**: 1 additional credit in: Science (Grade 11 or 12), technological education, French as a second language, computer studies, or cooperative education**
The online learning graduation requirement is intended to provide every student with access to high-quality online learning opportunities within a modernized education system. This will help prepare them for success in their academic careers and in an increasingly digital global economy. Students must earn two online learning credits to obtain their Ontario Secondary School Diploma (OSSD)	

Diploma and Certificates (Started grade 9 in 2024)

It is the right and obligation of every student at least till the age of 18, or until they graduate, to stay in school and achieve their Ontario Secondary School Diploma (OSSD) by fulfilling the requirements listed below.
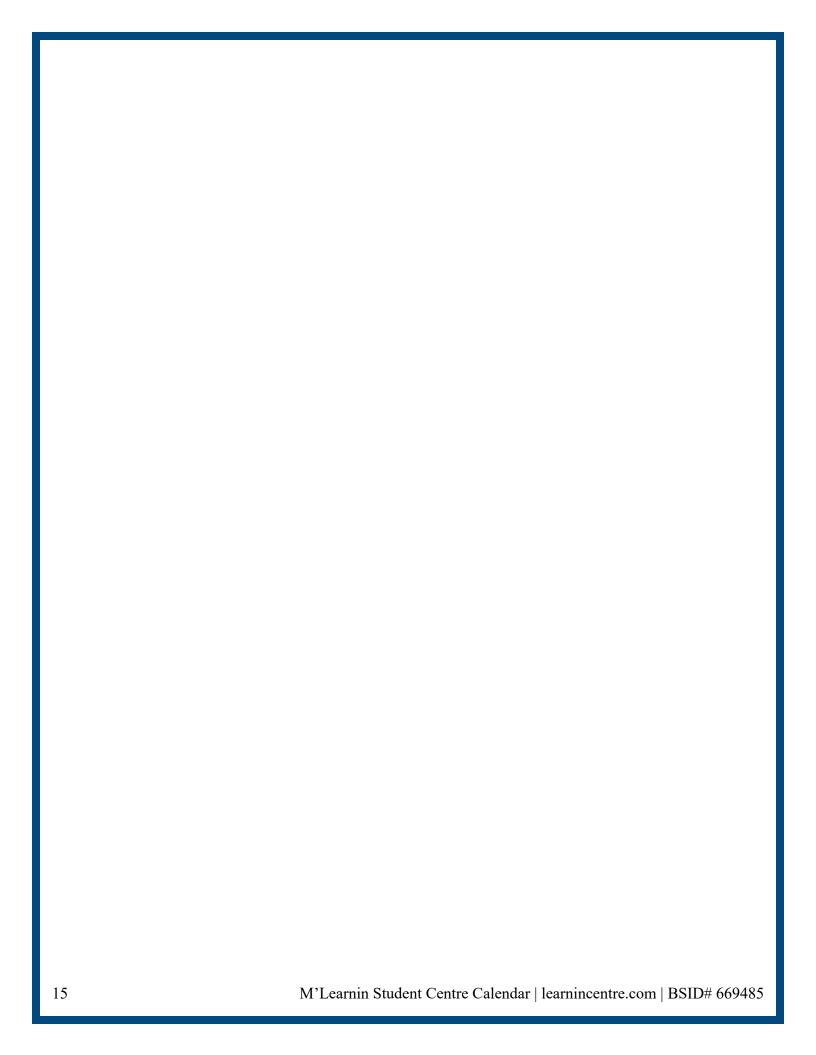
The Requirements are:
30 credits
40 hours of community involvement activities
Ontario Secondary School Literacy Requirement
At least 2 online Credit Courses
Financial Literacy Graduation Requirement*

Credits to earn OSSD
A total of 30 credits are required by the student to complete their high school education and get the OSSD:

17 compulsory credits	4 Additional Credits (one from each group)
4 credits in English (1 credit per grade) * 3 credits in Mathematics (at least 1 credit in Grade 11 or 12) 2 credits in science 1 credit in technological education 1 credit in Canadian history 1 credit in Canadian geography 1 credit in the Arts (Drama, Music, or Visual Arts) 1 credit in Health and Physical Education 1 credit in French as a Second Language 0.5 credit in Career Studies 0.5 credit in Civics 1 credit from STEM-related course group	In addition to the 17 compulsory credits, students must earn **13 optional credits**. Students earn these credits by successfully completing courses that they have selected from the courses listed under the courses section: **Group 1:** 1 additional credit in: English, or French as a second language, or a Native language, or a classical or an international language, or social sciences and the humanities, or Canadian and world studies, or guidance and career education, or cooperative education** **Group 2:** 1 additional credit in: Health and physical education, or the arts, or business studies, French as a second language, or cooperative education** **Group 3**: 1 additional credit in: Science (Grade 11 or 12), technological education, French as a second language, computer studies, or cooperative education**
The online learning graduation requirement is intended to provide every student with access to high-quality online learning opportunities within a modernized education system. This will help prepare them for success in their academic careers and in an increasingly digital global economy. Students must earn two online learning credits to obtain their Ontario Secondary School Diploma (OSSD) *Financial Literacy Requirement: As of 2025, student will be required to score 70 percent or higher to meet the financial literacy graduation requirement as part of their grade 10 math course.	

<div align="center">**Financial Literacy Graduation Requirement**</div>

Students will be expected to complete a financial literacy graduation requirement developed by TVO, in collaboration with TFO, EQAO, and financial literacy experts. Students will be required to successfully complete this assessment by obtaining a mark of 70% or higher on the assessment component. Those who are unsuccessful will have another opportunity to attempt the assessment in their Grade 10 Mathematics course. Principals are required to ensure that students who are not successful on the second attempt have successfully demonstrated an understanding of the concepts or expectations that they did not previously achieve before being awarding the credit.

<div align="center">**Online Learning Graduation Requirement**</div>

Students are required to earn two online learning credits to graduate from secondary school, beginning with every student who entered Grade 9 in the 2020-21 school year. Adult learners entering the Ontario secondary school system in 2023-24 or later will be required to meet this graduation requirement and may opt themselves out of the requirement. The graduation requirement is intended to support students in developing familiarity and comfort with working and learning in a fully online environment, as well as developing digital literacy and other important transferable skills that will help prepare them for success after graduation and in all aspects of their lives.

Definition of "online learning" for this graduation requirement

Online learning credits that count towards the requirement are earned through courses that rely primarily on communication between students and educators through the internet or another digital platform. Online learning credits that count do not generally require students to be physically present with one another or with their educator in the school, except where required for:

- examinations and other final evaluations
- occasional meetings with educators and other school staff, and access to internet connectivity, learning devices, or other supports (for example, guidance, special education and mental health and well-being supports, and required initial assessment and in-person learning for English language learners and students of Actualisation linguistique en français (ALF) or Programme d'appui aux nouveaux arrivants (PANA) at their early stages of language acquisition)

In online learning courses delivered by schools in the publicly funded education system, coursework is teacher-led. Students from the same online class may follow different timetables and be from different schools or school boards.

Students in publicly funded schools complete their online coursework with the support of a certified Ontario educator with whom they communicate, and who provides instruction, ongoing feedback, assessment, evaluation and reporting as needed, including implementing any accommodations and/or modifications identified in the student's Individual Education Plan.

In-person courses that use digital learning tools in a physical classroom do not count towards the online graduation requirement, nor do remote learning courses that rely on a minimum requirement for synchronous learning.

Parents/guardians may choose to opt their child out of the mandatory online courses required for graduation. Students age 18 years of age or older or students who are 16 or 17 years of age and have withdrawn from parental control can also opt out of the graduation requirement. School boards must also allow for students and parents/guardians to opt back into the online learning graduation requirement should their decision change.

OSSLT Requirement

The Ontario Secondary School Literacy Test (OSSLT) is a proof of literacy achievement for all Ontario school students that must be completed successfully. It measures whether or not the student is meeting the standardized level of literacy (reading and writing) in order to be successful in any academic, personal, or workplace setting. The OSSLT is taken by the students in grade 10 at their home school. If the student does not pass the OSSLT, he/she may write it again in subsequent years. However, if the student is unsuccessful in passing the OSSLT after two attempts, the principal will most likely advise the student to take the Ontario Literacy Course (in grade 12 after the 2 failed attempts). Students can use the EQAO website to practice for this test using the past literacy tests. The successful completion of the OSSLT is one of the requirements of OSSD. There may be an exemption for students who are in IEP (Individual Education plan) program and are not working towards achieving their OSSD, with the principal and parental consent. Mature students may enrol directly in the OSSLC. For more information, refer to *Guide for Accommodations, Special Provisions, Deferrals and Exemptions.*

Accommodations

Accommodations change only the way the OSSLT is administered to the student who are in IEP. Below are some accommodations that may be offered, after approval from the principal (as outlined in Ontario Schools, Kindergarten to Gr 12 document):

- adjustments to the environment in which the test is administered;
- adjustments in the time allowed for the test;
- changes/adjustments to the format of the test (e.g., alternative forms of print);
- changes/adjustments to the format of responses.

Deferrals

The student is working toward an OSSD but will not participate in the current administration of the test for one of the following reasons:

- The student is an English language learner and has not yet acquired a level of proficiency in English sufficient to participate in the test.
- The student has been identified as exceptional by an Identification, Placement and Review Committee and would not yet be able to participate in the test even if all permitted accommodations were provided.
- The student has not yet acquired the reading and writing skills appropriate for Grade 9.
- The student has a temporary condition or is new to the school and appropriate accommodations cannot be provided

Special Provisions for ESL or ELD Learners

Special provisions are adjustments to the setting and/or timing for writing the test for English language learners. They do not affect the validity or reliability of the test.

a) Setting (adjustment to the environment in which the test is written)

• an individual or small-group setting or an individual study carrel

b) Timing *(adjustment to the time allotted for the test)* • additional time to a maximum of double the time • periodic supervised breaks

Special provisions for English language learners may be provided for the test if the principal deems such provisions to be in the best educational interest of the student.

Substitutions for Compulsory Credit Requirements

Upon the request of student/parent, or the need of student to succeed in the learning journey, the principal may approve of substituting up to three compulsory credits with courses from other subject areas specified in the list of compulsory credit requirements. Each substitution will be recorded on the student's Ontario Student Transcript.

Ontario Secondary School Certificate (OSSC) Requirements

The Ontario Secondary School Certificate (OSSC) requires a student must earn a minimum of 14 credits.

7 required compulsory credits:	7 elective credits
2 credits in English 1 credit in Mathematics 1 credit in science 1 credit in Canadian Geography or Canadian History 1 credit in Health and Physical Education 1 credit in the arts, computer studies, or technological education	selected by students from available courses Substitutions for compulsory credits also apply to the OSSC.

The provisions for making substitutions for compulsory credits described in section 6.2 also apply to the Ontario Secondary School Certificate.

The Certificate of Accomplishment

The Certificate of Accomplishment is an option for those students who are planning to go directly into workplace or will be going into specialized training right after high school. In such cases the students who leave school without fulfilling the requirements for the Ontario Secondary School Diploma or the Ontario Secondary School Certificate may be granted a Certificate of Accomplishment.

40 hours of Community Involvement

Today's students are the leaders of tomorrow, and should be trained to give back to their community. One of the requirements for diploma that students must complete is a minimum of 40 hours of community involvement activities. These activities are to be completed outside of students' school hours such as during lunch time, after school, on weekends, or during school holidays. Students may not use the hours put towards cooperative education and work experience, through paid work, or duties normally performed by a paid employee towards their community involvement hours. Students' will submit the hours using the Community Involvement form for approval and record. M'Learnin offers various opportunities for community work throughout the year. For more information you may contact the admin.

Approved Community Involvement Activities	Not Approved Community Involvement Activities
• Fundraising for non-profit organizations • Coaching or assisting sports at the community level • Places of Worship (Mosques/Church/temples) activities such as organizing events, sacred holidays etc. • Assisting seniors in your community with chores. • Volunteering at food banks, fairs, carnivals etc.	• Any cooperative education portion of a course, job shadowing, work experience • Activity during the regular school day, except during student's lunch breaks or "spare" periods is permissible • Working in a logging or mining environment, if the student is under sixteen years of age • Working in a factory, if the student is under fifteen years of age • Working for wages by a person in the workplace • Activity that involves the operation of a vehicle, power tools, or scaffolding • Activity that involves the administration of any type or form of medication or medical procedure to other persons; • Activity that involves handling of substances classed as "designated substances" under the Occupational Health and Safety Act • Activity that requires the knowledge of a tradesperson whose trade is regulated by the provincial government • Activity that involves banking or the handling of securities, or the handling of jewellery, works of art, antiques, or other valuables

	- Work that consists of duties normally performed in the home (i.e., daily chores) or personal recreational activities; - Activities for a court-ordered program (e.g., community-service program for young offenders, probationary program).

Reach Ahead Program

For Grade 8 students who display outstanding academic achievement during their middle school years, we offer a specialized student enrichment program that provides an early introduction to Grade 9 curriculum, allowing them to excel and advance their learning.

The Reach Ahead Program provides an exceptional opportunity for Grade 8 students to begin their secondary school journey early by enrolling in high school courses. With the approval of their elementary school principal, secondary school principal, and parental consent, students can take one or more secondary courses before officially entering high school. Upon entering Grade 9, the secondary school principal will take responsibility for recording the student's achievement and granting credits for the completed courses. This program is an excellent way for motivated students to get a head start on their high school education. Email us at info@learnincentre.com and we will send you the request form.

Curriculum

Credits

All courses at M'Learnin Centre offer credits towards your OSSD. In order to receive a credit, the student must pass the course with a grade of 50% or more. A course must meet the minimum 110 hours of learning to meet the course curriculum expectations.

Types of Courses: Grades 9 and 10

5 different types of courses offered in Grades 9-10.

1. **Academic courses** develop students' knowledge and skills through the study of theory and abstract problems. These courses focus on the essential concepts of a subject and explore related concepts as well. They incorporate practical applications as appropriate.
2. **Applied** courses focus on the essential concepts of a subject and develop students' knowledge and skills through practical applications and concrete examples. Familiar situations are used to illustrate ideas and students are given more opportunities to experience hands-on applications of the concepts they study.
3. **De-streamed courses** focus on the essential concepts of a subject and develop students' knowledge and skills through practical applications and concrete examples. Familiar situations are used to illustrate ideas, and students are given more opportunities to experience hands-on applications of the concepts and theories they study.

4. **Open courses** which comprise a set of expectations that are appropriate for all students, are designed to broaden students' knowledge and skills in subjects that reflect their interests and prepare them for active and rewarding participation in society. They are not designed with the specific requirements of university, college, or the workplace in mind.
5. **Locally Developed** credit courses are intended for students who require a measure of flexibility and support in order to meet the compulsory credit requirements in English, mathematics, and science for the Ontario Secondary School Diploma or Ontario Secondary School Certificate. These courses will provide support for students making the transition to high school by enhancing their skills to allow them to be successful at secondary school (M'Learnin does not offer Locally developed courses).

***Changing Course type is possible. Students who are successful in any academic or de-streamed course in Grade 9 will have the opportunity to enter either the academic or applied course in the same subject in Grade 10. There may be some exceptions, for further info, please contact the admin.

Types of Courses: Grades 11 and 12

5 types of courses offered in Grades 11-12

1. **College preparation** courses are designed to equip students with the knowledge and skills they need to meet the entrance requirements for most college programs or for admission to specific apprenticeship or other training programs.
2. **University preparation** courses are designed to equip students with the knowledge and skills they need to meet the entrance requirements for university programs.
3. **University/College preparation** courses are designed to equip students with the knowledge and skills they need to meet the entrance requirements for specific programs offered at universities and colleges.
4. **Workplace preparation** courses are designed to equip students with the knowledge and skills they need to meet the expectations of employers, if they plan to enter the workforce directly after graduation, or the requirements for admission to certain apprenticeship or other training programs.
5. **Open** courses which comprise a set of expectations that are appropriate for all students, are designed to broaden students' knowledge and skills in subjects that reflect their interests and prepare them for active and rewarding participation in society. They are not designed with the specific requirements of university, college, or the workplace in mind.

Course Coding

Course codes consist of five characters: three letters followed by a number and letter.

EXAMPLE: MCR3U		
First 3 letters	Fourth Letter	Last Letter
The first three letters indicate the subject area and discipline. Examples: A = Arts B = Business Studies C = Canadian and World Studies L = Classical and International Languages I = Computer Studies E = English F = French G = Guidance and Career Education P = Health and Physical Education M = Mathematics N = Native Studies S = Science H = Social Sciences and the Humanities T = Technological Education	The fourth character represents the grade. 1: Grade 9 2: Grade 10 3: Grade 11 4: Grade 12	The type of course and the course pathway is indicated in the last character of the course code. D - Academic O - Open P - Applied C – College W- De-streamed M - University/College U -University L- Locally Developed Course

Courses Offered at M'Learnin Centre

All courses offered at M'Learnin Centre can be found at M'Learnin site.

Please note that all course descriptions can be found in the documents corresponding to each grade level at: https://www.dcp.edu.gov.on.ca/en/curriculum#secondary

Policies set out by the Ministry of Education can be found in Ontario Schools, Kindergarten to Grade 12: Policies and Program Requirements, 2016 (OS).

Below is the list of courses offered at M'Learnin Centre:

Grade 9 Courses

Grade 9 English- ENL1W

This course enables students to continue to develop and consolidate the foundational knowledge and skills that they need for reading, writing, and oral and visual communication. Throughout the course, students will continue to enhance their media literacy and critical literacy skills, and to develop and apply transferable skills, including digital literacy. Students will also make connections to their lived experiences and to society and increase their understanding of the importance of language and literacy across the curriculum.

Prerequisite: None   Credit: 1

Grade 9 Math- MTH1W

This course enables students to consolidate, and continue to develop, an understanding of mathematical concepts related to number sense and operations, algebra, measurement, geometry, data, probability, and financial literacy. Students will use mathematical processes, mathematical modelling, and coding to make sense of the mathematics they are learning and to apply their understanding to culturally responsive and relevant real-world situations. Students will continue to enhance their mathematical reasoning skills, including proportional reasoning, spatial reasoning, and algebraic reasoning, as they solve problems and communicate their thinking.

Prerequisite: None   Credit: 1

Grade 9 Science- SNC1W

This course enables students to develop their understanding of concepts related to biology, chemistry, physics, and earth and space science, and to relate science to technology, society, and the environment. Throughout the course, students will develop and refine their STEM skills as they use scientific research, scientific experimentation, and engineering design processes to investigate concepts and apply their knowledge in situations that are relevant to their lives and communities. Students will continue to develop transferable skills as they become scientifically literate global citizens.

Prerequisite: None   Credit: 1

Grade 9 Geography- CGC1W

This course builds on learning in Grades 7 and 8 in geography. Students will explore relationships within and between Canada's natural and human systems and how they interconnect with other parts of the world. Students will also examine environmental and economic issues, and their impact related to topics such as natural resources and industries, careers, land use and responsible development, and sustainability. In addition, students will understand the connections that diverse communities and individuals have with the physical environment and each other throughout Canada, including First Nations, Métis, and Inuit perspectives. Students will apply geographic thinking, use the geographic inquiry process, and use geospatial technologies throughout their investigations.

Prerequisite: None   Credit: 1

Grade 9 French- FSF1D

This course emphasizes further development of oral communication, reading, and writing skills. Students will build on and apply their knowledge of French while exploring a variety of themes. Thematic readings, which include a selection of short stories, articles, and poems, will serve as stepping stones to oral and written activities.

Prerequisite: Minimum of 600 hours of French instruction, or equivalent.   Credit: 1

Grade 10 Courses

Grade 10 Math- MPM2D

This course enables students to broaden their understanding of relationships and extend their problem-solving and algebraic skills through investigation, the effective use of technology, and abstract reasoning. Students will explore quadratic relations and their applications; solve and apply linear systems; verify properties of geometric figures using analytic geometry; and investigate the trigonometry of right and acute triangles. Students will reason mathematically and communicate their thinking as they solve multi-step problems.

Prerequisite: None   Credit: 1

Grade 10 English- ENG2D

This course is designed to extend the range of oral communication, reading, writing, and media literacy skills that students need for success in their secondary school academic programs and in their daily lives. Students will analyse literary texts from contemporary and historical periods, interpret and evaluate informational and graphic texts, and create oral, written, and media texts in a variety of forms. An important focus will be on the selective use of strategies that contribute to effective communication. This course is intended to prepare students for the compulsory Grade 11 university or college preparation course.

Prerequisite: English, Grade 9, Academic or Applied   Credit: 1

Grade 10 Science- SNC2D

This course enables students to enhance their understanding of concepts in biology, chemistry, earth and space science, and physics, and of the interrelationships between science, technology, society, and the environment. Students are also given opportunities to further develop their scientific investigation skills. Students will plan and conduct investigations and develop their understanding of scientific theories related to the connections between cells and systems in animals and plants; chemical reactions, with a particular focus on acid-base reactions; forces that affect climate and climate change; and the interaction of light and matter.

Prerequisite: Science, Grade 9, Academic or Applied   Credit: 1

Grade 10 History- CHC2D

This course explores social, economic, and political developments and events and their impact on the lives of different groups in Canada since 1914. Students will examine the role of conflict and cooperation in Canadian society, Canada's evolving role within the global community, and the impact of various individuals, organizations, and events on Canadian identity, citizenship, and heritage. They will develop their ability to apply the concepts of historical thinking and the historical inquiry process, including the interpretation and analysis of evidence, when investigating key issues and events in Canadian history since 1914.

Prerequisite: None   Credit: 1

Grade 11 Courses

Grade 11 Functions- MCR3U

This course introduces the mathematical concept of the function by extending students' experiences with linear and quadratic relations. Students will investigate properties of discrete and continuous functions, including trigonometric and exponential functions; represent functions numerically, algebraically, and graphically; solve problems involving applications of functions; investigate inverse functions; and develop facility in determining equivalent algebraic expressions. Students will reason mathematically and communicate their thinking as they solve multi-step problems.

Prerequisite: Principles of Mathematics, Grade 10, Academic   Credit: 1

Grade 11 Chemistry- SCH3U

This course enables students to deepen their understanding of chemistry through the study of the properties of chemicals and chemical bonds; chemical reactions and quantitative relationships in those reactions; solutions and solubility; and atmospheric chemistry and the behavior of gases. Students will further develop their analytical skills and investigate the qualitative and quantitative properties of matter, as well as the impact of some common chemical reactions on society and the environment.

Prerequisite: Science, Grade 10, Academic   Credit: 1

Grade 11 Physics- SPH3U

This course develops students' understanding of the basic concepts of physics. Students will explore kinematics, with an emphasis on linear motion; different kinds of forces; energy transformations; the properties of mechanical waves and sound; and electricity and magnetism. They will enhance their scientific investigation skills as they test laws of physics. In addition, they will analyse the interrelationships between physics and technology, and consider the impact of technological applications of physics on society and the environment.

Prerequisite: Science, Grade 10, Academic   Credit: 1

Grade 11 Biology- SBI3U

This course furthers students' understanding of the processes that occur in biological systems. Students will study theory and conduct investigations in the areas of biodiversity; evolution; genetic processes; the structure and function of animals; and the anatomy, growth, and function of plants. The course focuses on the theoretical aspects of the topics under study, and helps students refine skills related to scientific investigation.

Prerequisite: Science, Grade 10, Academic   Credit: 1

Grade 11 English- ENG3U

This course emphasizes the development of literacy, communication, and critical and creative thinking skills necessary for success in academic and daily life. Students will analyze challenging literary texts from various periods, countries, and cultures, as well as a range of informational and graphic texts, and create oral, written, and media texts in a variety of form. An important focus will be on using language, with precision and clarity and incorporating stylistic devices appropriately and effectively. The course is intended to prepare students for the compulsory Grade 12 university or college preparation course.

Prerequisite: English, Grade 10, Academic   Credit: 1

Grade 11 Canadian Law- CLU3M

This course explores Canadian law, with a focus on legal issues that are relevant to the lives of people in Canada. Students will gain an understanding of laws relating to rights and freedoms in Canada; our legal system; and family, contract, employment, tort, and criminal law. Students will develop legal reasoning skills and will apply the concepts of legal thinking and the legal studies inquiry process when investigating a range of legal issues and formulating and communicating informed opinions about them.

Prerequisite: Canadian History since World War I, Grade 10, Academic or Applied   Credit: 1

Grade 11 College English- ENG3C

This course emphasizes the development of literacy, communication, and critical and creative thinking skills necessary for success in the workplace and in daily life. Students will study the content, form, and style of a variety of contemporary informational, graphic, and literary texts; and create oral, written, and media texts in a variety of forms for practical purposes. An important focus will be on using language clearly and accurately in a variety of formal and informal contexts. The course is intended to prepare students for the compulsory Grade 12 workplace preparation course.

Prerequisite: English, Grade 10 Applied or Academic   Credit: 1

Grade 11 Functions and Applications- MCF3M

This course introduces basic features of the function by extending students' experiences with quadratic relations. It focuses on quadratic, trigonometric, and exponential functions and their use in modelling real-world situations. Students will represent functions numerically, graphically, and algebraically; simplify expressions; solve equations; and solve problems relating to applications. Students will reason mathematically and communicate their thinking as they solve multi-step problems.

Prerequisite: Math, Grade 10, Applied or Academic   Credit: 1

Grade 11 Introductions to Anthropology, Sociology, and Psychology- HSP3U

This course provides students with opportunities to think critically about theories, questions, and issues related to anthropology, psychology, and sociology. Students will develop an understanding of the approaches and research methods used by social scientists. They will be given opportunities to explore theories from a variety of perspectives, to conduct social science research, and to become familiar with current thinking on a range of issues within the three disciplines.

Prerequisite: None   Credit: 1

Grade 12 Courses

Grade 12 Advanced Functions- MHF4U

This course extends students' experience with functions. Students will investigate the properties of polynomial, rational, logarithmic, and trigonometric functions; develop techniques for combining functions; broaden their understanding of rates of change; and develop facility in applying these concepts and skills. Students will also refine their use of the mathematical processes necessary for success in senior mathematics. This course is intended both for students taking the Calculus and Vectors course as a prerequisite for a university program and for those wishing to consolidate their understanding of mathematics before proceeding to any one of a variety of university programs.

Prerequisite: Functions, Grade 11, University Preparation, or Mathematics for College Technology, Grade 12, College Preparation

Credit: 1

Grade 12 Mathematics – MAP4C

This course enables students to broaden their understanding of real-world applications of mathematics. Students will analyze data using statistical methods; solve problems involving applications of geometry and trigonometry; solve financial problems connected with annuities, budgets, and renting or owning accommodation; simplify expressions; and solve equations. Students will reason mathematically and communicate their thinking as they solve multi-step problems. This course prepares students for college programs in areas such as business, health sciences, and human services, and for certain skilled trades.

Prerequisite: Functions, Grade 11, University Preparation, or Mathematics for College Technology

Credit: 1

Grade 12 Calculus and Vectors- MCV4U

This course builds on students' previous experience with functions and their developing understanding of rates of change. Students will solve problems involving geometric and algebraic representations of vectors and representations of lines and planes in three- dimensional space; broaden their understanding of rates of change to include the derivatives of polynomial, sinusoidal, exponential, rational, and radical functions; and apply these concepts and skills to the modelling of real-world relationships. Students will also refine their use of the mathematical processes necessary for success in senior mathematics. This course is intended for students who choose to pursue careers in fields such as science, engineering, economics, and some areas of business, including those students who will be required to take a university-level calculus, linear algebra, or physics course.

Prerequisite: The Advanced Functions course (MHF4U) must be taken prior to or concurrently with Calculus and Vectors (MCV4U).

Credit: 1

Grade 12 Data Management- MDM4U

This course broadens students' understanding of mathematics as it relates to managing data. Students will apply methods for organizing and analysing large amounts of information; solve problems involving probability and statistics; and carry out a culminating investigation that integrates statistical concepts and skills. Students will also refine their use of the mathematical processes necessary for success in senior mathematics. Students planning to enter university programs in business, the social sciences, and the humanities will find this course of particular interest.

Prerequisite: Functions, Grade 11, University Preparation, or Functions and Applications, Grade 11, University/College Preparation

Credit: 1

Grade 12 Chemistry University- SCH4U

This course enables students to deepen their understanding of chemistry through the study of organic chemistry, the structure and properties of matter, energy changes and rates of reaction, equilibrium in chemical systems, and electrochemistry. Students will further develop their problem-solving and investigation skills as they investigate chemical processes, and will refine their ability to communicate scientific information. Emphasis will be placed on the importance of chemistry in everyday life and on evaluating the impact of chemical technology on the environment.

Prerequisite: Chemistry, Grade 11, University Preparation   Credit: 1

Grade 12 Physics University- SPH4U

This course enables students to deepen their understanding of physics concepts and theories. Students will continue their exploration of energy transformations and the forces that affect motion, and will investigate electrical, gravitational, and magnetic fields and electromagnetic radiation. Students will also explore the wave nature of light, quantum mechanics, and special relativity. They will further develop their scientific investigation skills, learning, for example, how to analyse, qualitatively and quantitatively, data related to a variety of physics concepts and principles. Students will also consider the impact of technological applications of physics on society and the environment.

Prerequisite: Physics, Grade 11, University Preparation   Credit: 1

Grade 12 English University- ENG4U

This course emphasizes the consolidation of the literacy, communication, and critical and creative thinking skills necessary for success in academic and daily life. Students will analyse a range of challenging literary texts from various periods, countries, and cultures; interpret and evaluate informational and graphic texts; and create oral, written, and media texts in a variety of forms. An important focus will be on using academic language coherently and confidently, selecting the reading strategies best suited to particular texts and particular purposes for reading, and developing greater control in writing. The course is intended to prepare students for university, college, or the workplace.

Prerequisite: English, Grade 11, University Preparation   Credit: 1

Grade 12 Biology- SBI4U

This course provides students with the opportunity for in-depth study of the concepts and processes that occur in biological systems. Students will study theory and conduct investigations in the areas of biochemistry, metabolic processes, molecular genetics, homeostasis, and population dynamics. Emphasis will be placed on the achievement of detailed knowledge and the refinement of skills needed for further study in various branches of the life sciences and related fields.

Prerequisite: Biology, Grade 11, University Preparation   Credit: 1

Prerequisite Courses

In order to enroll in majority of the grade 10-12 courses, students may require prerequisites for enrollment. Prerequisite courses are identified in ministry curriculum policy documents and school course calendars or on M'Learnin site. Students in Grades 9 and 10 will make the choice the of their courses on the basis of their strengths, interests, and needs.

Grade 10 academic courses prepare students for Grade 11 University or College preparation courses; Grade 10 applied courses prepare students for Grade 11 College or Workplace preparation courses. Students in grade 11 and 12 will make their choices based on their interest, achievement, and career goals, as grade 11 courses determine their eligibility for grade 12 courses, and grade 12 courses are key to pursuing post-secondary education.

Waiving Prerequisite Courses

A parent or student may request, through a prerequisite waiver form, that a prerequisite be waived, and the request will be approved or disapproved by the principal.
The principal will determine whether the request is appropriate after reviewing academic grade reports, consulting with parents, student, and the teacher(s) of the course, then the decision of whether a prerequisite should be waived will be made.

Change or Course Withdrawal

What if I like to change a course?
You can change a course after registration within 7 days (in order to change the course type, student should have the prerequisite).

What if I would like to withdraw from a course?
- For any Grade 11 or 12 course, withdrawal within 5 business days of the midterm report card being issued will result in the mark not being recorded on the OST.
- For any Grade 11 or 12 course, withdrawal after 5 business days of the midterm report card will result in a "W" being entered in the "Credit" column of the OST (including mark).
- For Grade 9 or 10 courses, withdrawals are not recorded on the OST

How does a repeated course show on the transcript?
An "R" appears on the student's OST (for the course with the lower mark). Please note, only one credit is still earned despite the fact that the student took it twice.

Prior Learning Assessment and Recognition (PLAR)

Prior Learning Assessment and Recognition (PLAR) is an assessment and evaluation for students who were enrolled in Ontario secondary schools, or inspected private schools or independent learning centers, may have their prior skills and knowledge evaluated to against overall expectations outlined in provincial curriculum policy documents in order to earn credits towards the secondary school diploma. The objective of PLAR is to assess whether or not the student's prior learning as met the expectations of the Ontario provincial education expectations and whether or not the students have the prerequire knowledge and skills to be successful in the next program enrollment. The PLAR procedure involves two components: the equivalency component and the challenge component. The equivalency component grants equivalency credits for purpose of placement. The principal will determine the total credit equivalency through assessment of various

records such as report cards and/or transcripts, as well as the number of compulsory and optional credits remaining to be completed in accordance with Ontario Schools (Appendix 2, Guide to Determining Diploma Requirements for Students Transferring into Ontario Secondary Schools). Students can earn credits for prior learning which involves the knowledge and skills gained by students in and out of school or in other formal or informal ways. In the challenge process the student's prior learning is assessed for the purpose of granting credits for a grade 10, 11, or 12 course(s). Please note that M'Learnin does not offer the "challenge component" for the credits.

School Support and Resources Services

M'Learnin Students are strongly encouraged to get in touch with the admin, staff, or educators at M'Learnin for any support, guidance, questions or concerns they may have throughout their courses or enrollment with us. We dedicate our time and experience to help our students at each step. Please email at guidance@learnincentre.com and we will be happy to get in touch with you. Here are few examples of support offered:

- Course Selections
- Support for English Language learners or ESL
- Student support (how to create a schedule, how to do well in tests etc.)
- Applying to university or college
- Using resources at libraries in the community (http://www.mtc.gov.on.ca/en/libraries/oplweb.shtml)
- Using online library such as: eCampus Ontario Online Library (https://www.ecampusontario.ca/open-education-resources/)
- Strategies and resources (www.careercruising.com)

Experiential Education

Experiential opportunities include seminars, weekend retreats, guest lectures, and field trips, etc., and are completed outside of the regular class hours. Students are given the opportunity to reflect upon the experiential experience by completing evaluations of each experience they attend. Offered: No, M'Learnin does not offer the experiential learning.

Co-operative Education

Cooperative education programs allow students to earn secondary school credits while completing a work placement in the community. These programs complement students' academic programs and are valuable for all students, whatever their postsecondary destination. Offered: No, M'Learnin Centre does not offer co-operative education.

Job Shadowing

Job shadowing allows for students to spend half a day, and up to three days, observing a worker in a specific occupation. Job twinning allows students to observe a cooperative education student at his/her placement for one-half to one day. Offered: No, M'Learnin does not offer job shadowing.

ADDITIONAL WAYS TO COMPLETE COURSES AND PROGRAMS

All students are able to complete alternative ways to complete courses through:

E-learning is where courses are delivered online to students in Grades 9-12. E-learning includes the use of digital resources in a virtual classroom setting, where there is distance between the e-learning teacher and students. For courses that are delivered online, the curriculum expectations for the course are addressed.
Offered: Yes, M'Learnin offers full e-learning courses.

Continuing education are learning opportunities that take place outside the regular day school program and during the summer months.
Offered: NO, M'Learnin does not offer continuing education learning opportunities.

Private Study
A student may be permitted to take one or more courses through private study if the student has a valid reason for not attending classes or if the school does not offer the course. The school must be willing to monitor the student's progress and evaluate student work.
Offered: No, M'Learnin does not offer Private Study opportunities.

Other ways to earn credits:
   1) Independent Learning Centre
The Independent Learning Centre is run through TVO Ontario and provides distance education. For more information, visit their website.

   2) Secondary Credit Program Evening Classes (various high school locations)
Classes are available to secondary day school students and adults. Call 905-366-8799, or email conted.info@peelsb.com, or visit the Continuing Education website.

Assessment and Evaluation

Assessment and evaluation are a critical part of the student achievement. It is a process of gathering information that shows student progress in meeting the curriculum expectations. Assessment as learning and assessment for learning are two ways that reflect student improvement in the course and are conducted using on-going formative assessments or quizzes, while assessment of learning shows at which level the student has reached in grasping the course content, and conducted using summative assessments like tests and assignments to reach a final grade.

As outlined in the Ministry of Education's Growing Success document, the overall grade for each course will be divided into two parts:
a.   70% being the term mark and
b.   30% being the final evaluations. Final evaluations may be in a form of exam or project, depending on the course.

There are four main categories in assessments as described below, in the Ontario Curriculum:

Knowledge and Understanding: The content acquired in each course, and how the understanding of its meaning and significance.

Thinking: The use of critical and creative thinking skills and/or processes, as follows: planning skills (e.g., generating ideas, gathering information, focusing research, organizing information) processing skills (e.g., drawing inferences, interpreting, analysing, synthesizing, evaluating) critical/creative thinking processes (e.g., oral discourse, research, critical analysis, critical literacy, metacognition, creative process)

Communication: The conveying of meaning through various text forms.

Application: The use of knowledge and skills to make connections within and between

various contexts.

Evaluating learning Skills through Online Platform

Learning skills and work habits are an essential part of the student's growth. They are assessed and evaluated throughout the term, and reported on the report card.

The learning skills and work habits are evaluated and reported as follows:
E – Excellent, G – Good, S – Satisfactory, N – Needs Improvement

The following learning skills and works habits will be developed and assessed during the courses:

Responsibility------fulfills responsibilities and commitments.
Sample Behavior:
- If the student hands in all assigned work, assignments on time.
- Fulfils responsibilities and commitments within the learning environment
- Completes and submits class work, homework, and assignments according to agreed-upon timelines
- Takes responsibility for and manages own behavior

Organization----manages time to complete tasks and achieve goals.
Sample Behaviour:

- devises and follows a plan and process for completing work and tasks
- establishes priorities and manages time to complete tasks and achieve goals

- identifies, gathers, evaluates, and uses information, technology, and resources to complete tasks

Independent work ---- uses class time appropriately to complete tasks
Sample Behaviour:

- independently monitors, assesses, and revises plans to complete tasks and meet goals
- uses class time appropriately to complete tasks
- follows instructions with minimal supervision

Collaboration ---- works with others and promotes critical thinking
Sample Behaviour:

- accepts various roles and an equitable share of work in a group;
- responds positively to the ideas, opinions, values, and traditions of others
- builds healthy peer-to-peer relationships through personal and media-assisted interactions
- works with others to resolve conflicts and build consensus to achieve group goals
- shares information, resources, and expertise and promotes critical thinking to solve problems and make decisions

Initiative ---- demonstrates curiosity and an interest in learning
Sample Behaviour:

- looks for and acts on new ideas and opportunities for learning
- demonstrates the capacity for innovation and a willingness to take risks
- demonstrates curiosity and interest in learning
- approaches new tasks with a positive attitude
- recognizes and advocates appropriately for the rights of self and others

Self-Regulation ---- sets goals and monitors progress towards achievement

Sample Behaviour:

- sets own individual goals and monitors progress towards achieving them
- seeks clarification or assistance when needed
- assesses and reflects critically on own strengths, needs, and interests
- identifies learning opportunities, choices, and strategies to meet personal
- needs and achieve goals
- perseveres and makes an effort when responding to challenges

Teaching and Learning Strategies

Students will use a range of teaching and learning strategies to exercise reasoning and critical thinking skills. Few examples include reading text and articles, answering questions, completing graphic organizers, research and reporting, research skills, pursuing case studies, media analysis, test writing, creating power point presentations and finding and posting resources, critical analysis of arguments, comparing and contrasting ideas expressed in writing.

- ✓ Class discussions - facilitated through video conferencing and telephone conversations with their course teacher or with other students within the course based on the concepts and skills being studied in the unit. They can be done on discussion threads.
- ✓ Teacher demonstrations- through video conferencing, email, or telephone conversations with the teacher, or videos provided of a teacher or student demonstrating the concepts and skills being studied.
- ✓ Video presentations - videos are used to enrich the course content and clarify concepts and skills being studied visually.
- ✓ Diagnostic activities –short quizzes at the start of the unit or lesson to get the student in a review mode and reinforce the concepts and skills being studied.
- ✓ Brainstorming using graphics, flow charts and graphs – will aid students to demonstrate their knowledge of subject matter visually through graphic organizers, pictures, and texts.
- ✓ Practical/Tutorials - allows the students to read and listen to the texts and stories and reflect back with connections to themselves, other texts and the world. Students are encouraged to share their understandings through work submitted each day, phone conversations about course work, or videoconferencing.
- ✓ Oral presentations – prepares the student to have either live video conference oral presentations, or make videos and submit them for their oral presentations. Such performances help students build confidence and presentation skills.
- ✓ Research is completed in an online environment by guiding or providing the students with the topics and allowing them to use credible resources, and without plagiarism.
- ✓ Ongoing Project Work may also be known as Culminating Task. It is an ongoing project, with ongoing teacher feedback throughout the course or a unit.
- ✓ Written Assignments/Reports - allow students to develop their skills in writing, and communicating their thoughts, ideas, and findings. This may be in many different forms such as reading responses, reflection writing, report writing, essay writing, or individual research assignments.
- ✓ Journals/Notes- aid students in self-reflection of their understanding and the subject they are learning

Strategies for Assessment and Evaluation of Student performance

There are three different types of assessments (with examples for each type):

Assessment as Learning	Assessment for Learning	Assessment of Learning
-Journals/Letters/Emails	- Assignment	- Assignment
- Learning logs	- Quizzes	- Tests
- Entrance/Exit tickets	- Rough drafts	- Exam

- Whole class discussions - Self-proofreading	- Portfolios - Posters - Peer feedback - Student teacher conferences - Small group discussions	- Rough drafts - Portfolio - Posters - Essays

Assessment Methods and Tools

<u>Assessment</u>: The process of gathering information that accurately reflects how well a student achievement according to the curriculum expectations.

<u>Evaluation</u>: Assessment of Learning focuses on Evaluation which is the process of making a judgement about the quality of student work on the basis of established criteria over a limited, reasonable period of time.

<u>Reporting</u>: Involves communicating student achievement of the curriculum expectations and Learning Skills and Work Habits in the form of marks and comments as determined by the teacher's use of professional judgement.

Term Assessment and Evaluation: 70% (Tests, Projects, Presentations, Essays)		
Category	Description	Weighting
Knowledge and Understanding	Knowledge of content (e.g., facts, terms, definitions and procedures.) Understanding of content (e.g., concepts, principles, theories, relationships and methodologies)	25%
Thinking and Inquiry	Planning skills (e.g., focusing research, gathering information, selecting strategies, organizing a project) Processing skills (e.g., analyzing, interpreting, assessing, reasoning, gathering ideas, evaluating, seeking a variety of perspectives, forming conclusions)	25%
Communication	Expression of original ideas and information (e.g., logical organization) in oral, visual, and written forms	25%
Application/ Making connection	The use of the knowledge and skills to make connections within and between various contexts.	25%
Final Exam 30%		

<u>Types of Student records</u>

1. **Ontario Secondary School Report Card**
   - Received twice during the course- once during the mid of the course (55 hours) and one at the end after course completion (110 hours of course completion).
   - Includes the Midterm and Final course mark
   - Records student achievement with a percentage grade, based on the achievement chart for the discipline.
   - Credit is granted for a grade of 50% or higher.
   - The final grade is 70% from evaluations throughout the course, focusing on consistent achievement and recent progress and 30% from a final evaluation (exam, essay, or other method) at the end of the course.
   - The learning skills are assessed in five categories: Independent Work, Teamwork, Organization, Work Habits, Initiative and evaluated on a four-point scale: E (Excellent), G (Good), S (Satisfactory), N (Needs Improvement).
   - The comment section includes teacher remarks on strengths, areas for improvement, and possibly principal comments on overall performance.
   - Mailed to your school that has your student record and the student receives one as well.

2. **Ontario Student Transcript (OST)**
   - Outlines all secondary school courses completed by student from grade 9 to 12 (including all withdrawal and repeated courses)
   - Completion of 40 hours of community service
   - OSSLT completion and satisfaction
   - The Ministry of Education has a policy of full disclosure for Grades 11 and 12. This policy states that all Grade 11 and 12 courses attempted by students must be recorded on Ontario Student Transcripts.

3. **Ontario Secondary School Diploma (OSSD)**
   - It is the accomplishment of all Ontario high school students
   - Achieved at the end of grade 12 after meeting all requirements
   - Issued by the school

4. **Ontario Student Record (OSR)**
   - The Education Act requires that the principal of a school collect information "for inclusion in a record in respect of each pupil enrolled in the school and to establish, maintain, retain, transfer and dispose of the record".
   - The act also regulates access to an OSR: the OSR is "privileged for the
   - information and use of supervisory officers and the principal and teachers of the school for the improvement of instruction" of the student.
   - A student file held by the school containing all the official records of the student.
   - Protected by the Education Act and Freedom of Information legislation of Ontario
   - If you are full time student with M'Learnin, only then we will hold your OSR. Otherwise, your home school will hold your OSR.

OSR (Ontario Student Record)

Ontario Student Record (OSR):
- Official school record for students in Ontario, maintained by every school for enrolled students.
- Contains achievement results, earned credits, diploma requirements, and other key educational information.
- Protected by the Education Act and Freedom of Information laws.

OSR Management:
- If a student is attending another school and taking a course with M'Learnin, the OSR stays at the primary school. The principal ensures that M'Learnin credits are recorded on the student's Ontario Student Transcript (OST).
- M'Learnin manages the OSR if the student is solely under M'Learnin's responsibility.

OSR Contents:
- OSR folder (Form 1A or Form 1)
- Report cards
- Ontario Student Transcript (OST), if applicable
- Documentation file, if applicable
- Office index card
- Additional educationally relevant information

OSR Retention:
- Personal information is kept for at least one year after use.
- Report cards and documentation files are kept for five years.
- The OSR folder, including the OST and Office Index Card, is kept for 55 years after the student retires.

Requesting an Existing OSR:
If a student previously attended another Ontario school, their OSR will be at that school.
To transfer the OSR to M'Learnin:
1. The student (or guardian, if under 18) contacts the current school to grant transfer permission.
2. The student informs M'Learnin once permission is granted.
3. M'Learnin requests the OSR transfer from the school.

Establishing a New OSR:
- If a student has not attended an Ontario school before, M'Learnin will establish a new OSR and issue an Ontario Education Number (OEN).

Access to OSR:
- Students and their parents (until the student turns 18) have the right to access the OSR.
- Non-custodial parents also have the right to access under certain laws.
- To view an OSR, a written request must be sent to M'Learnin, and identification is required on the viewing date.

Accommodations

Changes made to instruction, environment, or assessment to aid the student in completing and meeting the course expectations include: extending time for submission or completion of assignments, tests, projects, and/or assigning alternative assessments, and/or providing and allowing the usage of assistive technologies, and/or simplifying the language to deliver the course content. Online courses allow and offer such accommodation to be made without any difficulty such as changing font type or size, using sign-language interpretation or translation devices, audio options etc.

In planning programs for students with linguistic backgrounds other than English, teachers can practice the following, but not limited to:
- ✓ Providing an extension of time required to complete assignments or summative tasks
- ✓ Providing alternative assignments or summative tasks
- ✓ Use of assistive technologies like online dictionary or translator
- ✓ Simplify the language of instruction, such as using synonyms

Privacy and Personal Information

M'Learnin prioritizes the implementation of current security and privacy regulations to safeguard the personal information of our students, members, and website visitors. We are committed to providing a secure learning platform while respecting your privacy.

1. Collection of Personal Information:

We collect personal identification information in various instances, including registration and course enrollment. All information gathered is strictly for educational purposes.

2. Implied Consent:

By registering for a course or making a purchase, you imply your consent for us to collect and utilize your personal information. We want to emphasize that your information will not be used for marketing purposes without your explicit permission, and you have the option to decline such offers.

3. Use of Cookies:

M'Learnin may employ cookies to enhance your learning experience, as certain features may not function optimally without them. Please be assured that we do not sell or trade any client information to external parties not involved in our service delivery. We may share your information with third parties responsible for operational, maintenance, or administrative activities.

4. External Links:

M'Learnin Centre disclaims responsibility for any external websites linked to our site, as they adhere to their individual terms and policies.

5. Email Communication:

Your email address will be used by our administration and course instructors to contact you, provide course updates, send reminders, inform you of news, site updates, important dates, and service-related information. You always have the option to unsubscribe at any time. Rest assured that your information will only be utilized as necessary to comply with the law, improve our services, or safeguard our rights.

6. Acceptance of Policy:

By using our site or purchasing our services, you acknowledge and accept this privacy policy. If you disagree with any of the terms or conditions, please refrain from using the M'Learnin Centre website.

7. Policy Changes:

We retain the right to modify this privacy policy at any time. If you have questions or concerns, or if you seek further information, please don't hesitate to contact us via email, and one of our team members will be in touch promptly. Your privacy and security are of utmost importance to us.